



(1) Originating Agency Number (ORI #) NJPRR0000	(2) Category VCP	(3) Statute Number 13:59-1
(4) Reason for Fingerprinting VOLUNTEER CARE PROVIDER		(5) Document Type VS1
(7) Contributor's Case # (Unique Identifier) VCP		(6) Payment Information \$29.00
(8) Miscellaneous		

**** Important: Please see Acceptable ID Requirements below****

(9) First Name	(10) MI	(11) Last Name		
(12) Daytime Phone Number () -	(13) Social Security Number	(14) Date of Birth	(15) Height	(16) Weight
(17) Maiden Name (if married female)	(18) Place of Birth (State if US Citizen - Country for all others)		(19) Country of Citizenship	
(20) Home Address				
Address		City	State	Zip
(21) Gender (Select one) <input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Both	(22) Hair Color (Indicate most predominant color, one only)	(23) Eye Color	(24) Race (Select One) <input type="radio"/> A Asian/ Pacific Islander (includes Asian Indian) <input type="radio"/> B Black <input type="radio"/> W White (Includes Hispanic/Spanish Origin) <input type="radio"/> U Unknown <input type="radio"/> I American Indian / Alaska Native	
(25) Occupation	(26) Employer (Name) Borough of North Caldwell	Employer Address Attn: Borough Administrator Borough Hall, Gould Avenue		
	City North Caldwell	State NJ	Zip 07006-4213	

APPLICANT INFORMATION – READ THIS FORM CAREFULLY AND FOLLOW ALL INSTRUCTIONS TO COMPLETE THE FINGERPRINT PROCESS. You MUST present this completed form at your appointment to be FINGERPRINTED. NO EXCEPTIONS ALLOWED. Applicants without forms or with incomplete forms will not be printed.

ACCEPTABLE ID REQUIREMENTS – ID MUST include Photo, Name, Address (Home/ Employer) and Date of Birth. Acceptable ID MUST be issued by a Federal, State, County or Municipal entity for identification purposes. Examples of acceptable ID are: 1) Valid Photo Drivers License or Valid Photo ID issued by any State DMV or NJ MVC, 2) Passport. Acceptable ID MUST meet all of the underlined requirements above and MUST be present on one (1) ID. Combinations of documents are NOT acceptable. If acceptable ID is not presented you will not be fingerprinted.

For applicants who are required to pay for their own fingerprinting fees, payment is required at the time of scheduling. Payment may be made with a credit card or electronic debit from a checking account. Remember your account will automatically be debited. An \$11 fee is charged to cover the cost of a scheduled appointment for applicants who do not cancel/reschedule by noon on the business day prior to your scheduled appointment (Saturday noon for Monday appointments). All appointments can be canceled/rescheduled via the web without penalty if cancellation requirements are met. The \$11 fee will also apply for applicants who are turned away from the printing sites due to the inability to present proper ID, who fail to present this completed Universal Fingerprint Form provided to you by your requesting agency or employer, or who are turned away because information on this form does not match the information provided during the scheduling process. You will be refunded State and Federal search fees only.

Appointment scheduling is available via the web at www.bioapplicant.com/nj, 24 hours per day, 7 days per week. For applicants who do not have web access, appointments can be made by contacting us toll free at (877) 503-5981 on a first call, first served basis Monday through Friday, 8:00 AM to 5:00 PM EST and Saturday, 8:00 AM to 12 noon EST. English and Spanish speaking operators are available. Hearing impaired scheduling is available at (800) 673-0353. ONLY applicants who schedule through the call center can make payment by money order at the fingerprint site. No other form of payment is accepted at the fingerprint site.

Your APPLICANT ID, Site, Date, Time of your appointment, and payment authorization will be confirmed by the call center agent or web confirmation when scheduling is complete. You must record this information in the appropriate blocks below while speaking with the operator. If you appear for fingerprinting at a site where you are not scheduled or on a different date and time, you will be turned away and not fingerprinted. If applicable, you may incur the \$11 appointment fee.

Your PCN number will be recorded when your fingerprinting has been completed. You MUST retain a copy of the form and a copy of the receipt provided to you by the Fingerprint Technician for your records. **NO RECEIPTS WILL BE PROVIDED AFTER THE DATE OF PRINTING.**

Applicant ID No.	Scheduled Site/ Date/ Time	PYMT Authorization	PCN
Agency Information #1		Agency Information #2	


APPLICANTS MUST NOT ALTER, SHARE, OR REUSE THIS FORM



Directions to Fingerprinting Sites

Address

Hours


 **Ancora Psychiatric Hospital**
301 Spring Garden Road
Hammonton, NJ 08037

Two Fridays per month

Additional appointments may be available, please see the schedule.



Get driving directions

 **Cherry Hill**
Heritage Executive Complex
1873 Route 70 East, Suite 126
Cherry Hill, NJ 08003

Monday, Tuesday, Thursday, Friday:
9:00 AM - 4:50 PM

Wednesday: Noon - 8:00 PM

2nd Saturday & 4th Saturday of each
month: 9:00 AM - 5:00 PM



Get driving directions

East Brunswick
Plaza Hill Building
Suite 102, Bldg. A
646 Route 18
East Brunswick, NJ 08816


Monday, Tuesday, Wednesday,
Friday: 9:00 AM - 4:50 PM

Thursday: Noon - 8:00 PM

2nd Saturday & 4th Saturday of each
month: 9:00 AM - 4:50 PM



Get driving directions

 **Ewing**
Parkway Corp. Center
1230 Parkway Avenue, Ste. 102
Ewing, NJ 08628

Monday through Friday: 9:00 AM -
4:50 PM

2nd Saturday & 4th Saturday of
month: 9:00 AM - 12:00 PM



Get driving directions

Hagedorn Psychiatric Hospital
200 Sanatorium Road
Glen Gardner, NJ 08826

Monday, Tuesday: 9:00 AM - 4:50 PM

2nd Saturday & 4th Saturday of each
month: 9:00 AM - 4:50 PM



Get driving directions

Additional appointments may be available, please see the schedule.



Irvington
50 Union Ave., Suite 502
Irvington, NJ 07111

Monday through Friday: 9:00 AM - 4:50 PM



Get driving directions

Linden
3106 South Wood Avenue
Linden, NJ 07036

Monday, Tuesday, Thursday, Friday:
9:00 AM - 4:50 PM

Wednesday: Noon - 8:00 PM



Get driving directions

2nd Saturday & 4th Saturday of
month: 9:00 AM - 4:50 PM



Linwood
Central Square Shopping Centre
199 New Road, Route 9
Suite #67
Linwood, NJ 08221

Monday, Wednesday and Friday: 9:00
AM to 4:50 PM

Additional appointments may be
available, please see the schedule.



Get driving directions

Manahawkin
~~775 East Bay Avenue~~
Manahawkin, NJ 08050

Thursday : 9:00 AM - 4:50 PM

Additional appointments may be
available, Please see the schedule.



Get driving directions



Newark
124 Halsey Street
7th Floor
Newark, NJ 07102

Monday through Friday: 9:00 AM - 4:50 PM



Get driving directions

Ocean Twp Monmouth County
39 Cindy Lane
Ocean, NJ 07712

Monday, Wednesday, Thursday,
Friday: 9:00 AM - 4:50 PM

Tuesday: Noon - 8:00 PM



Get driving directions

2nd Saturday & 4th Saturday of
month: 9:00 AM - 4:50 PM

Paramus

Monday, Wednesday, Thursday,



299 Forest Ave.
1st Floor, Suite B
Paramus, NJ 07652



Get driving directions

Friday: 9:00 AM to 4:50 PM

Tuesday 12:00 PM to 7:50 PM

2nd & 4th Saturdays of the month
9:00 AM to 4:50 PM

This location is **Handicap accessible**
from the front entrance of the
building.



Parsippany
601 Jefferson Road
Parsippany, NJ 07054



Get driving directions

Monday, Tuesday, Thursday, Friday:
9:00 AM - 4:50 PM

Wednesday: Noon - 8:00 PM

2nd Saturday & 4th Saturday of
month: 9:00 AM - 4:50 PM



Sparta
17 Woodport Road
Sparta, NJ 07871



Get driving directions

Thursday and Friday: 9:00 AM - 4:50
PM

Additional appointments may be
available, please see the schedule.

Toms River

954 Rt. 166
First Floor, Front Entrance
Toms River, NJ 08753



Get driving directions

Monday, Tuesday, Thursday, Friday:
9:00 AM - 4:50 PM

Wednesday: Noon - 8:00 PM

2nd Saturday & 4th Saturday of
month: 9:00 AM - 4:50 PM



Turnersville
Plaza Court
108 Greentree Road, Suite H
Turnersville, NJ 08012



Get driving directions

Monday through Friday: 9:00 AM -
4:50 PM

2nd Saturday & 4th Saturday of
month: 9:00 AM - 4:50 PM



Vineland
629 Wood Street, Suite 205
Vineland, NJ 08360



Get driving directions

Monday, Tuesday, Thursday and
Friday:
9:00 AM - 4:50 PM



Woodbine Developmental Center
1175 DeHirsh Avenue (Route 550)
Woodbine, NJ 08270

Tuesday: 9:00 AM - 3:50 PM

Additional appointments may be available, please see the schedule.



Get driving directions

Woodstown
4 West Avenue
Woodstown, NJ 08098

Wednesday: 9:00AM to 4:50 PM

Additional appointments may be available, please see the schedule.



Get driving directions